

Kairos Ministry

Landing page & Creating New Account

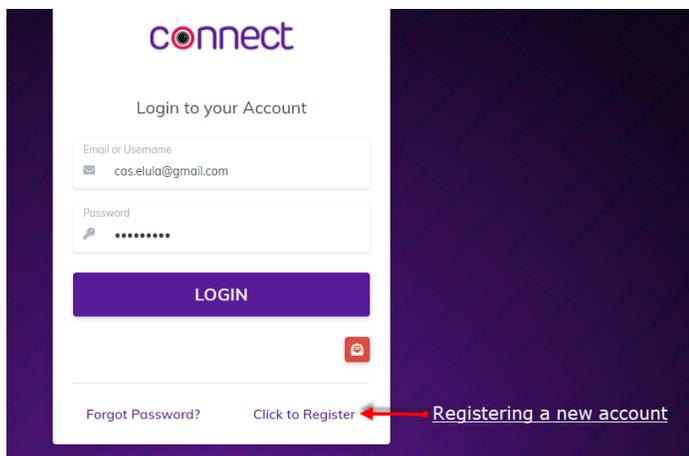
Login credentials :

<https://connect.kairosministry.org.za/>

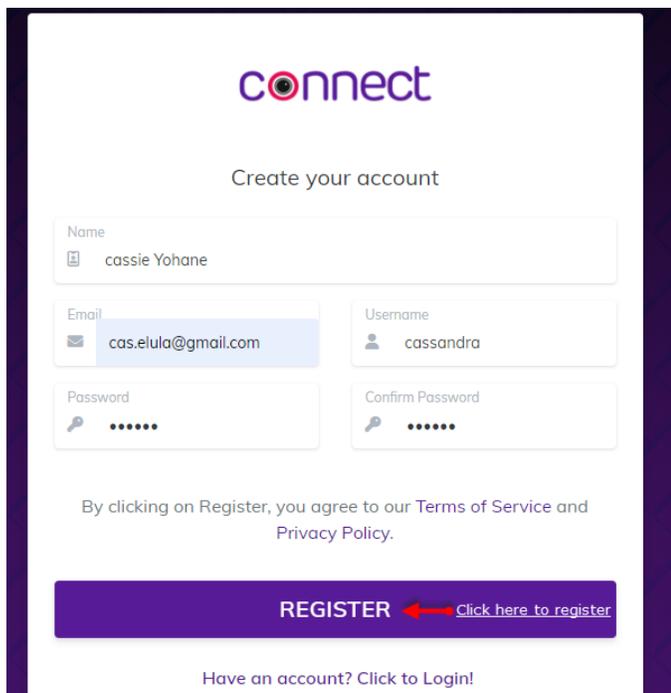
Click to register button is for creating a new a new user account :

<https://connect.kairosministry.org.za/app/register>

Click on the "Click to Register" button to register a new account.



Input your details including name, email address, username, and password.

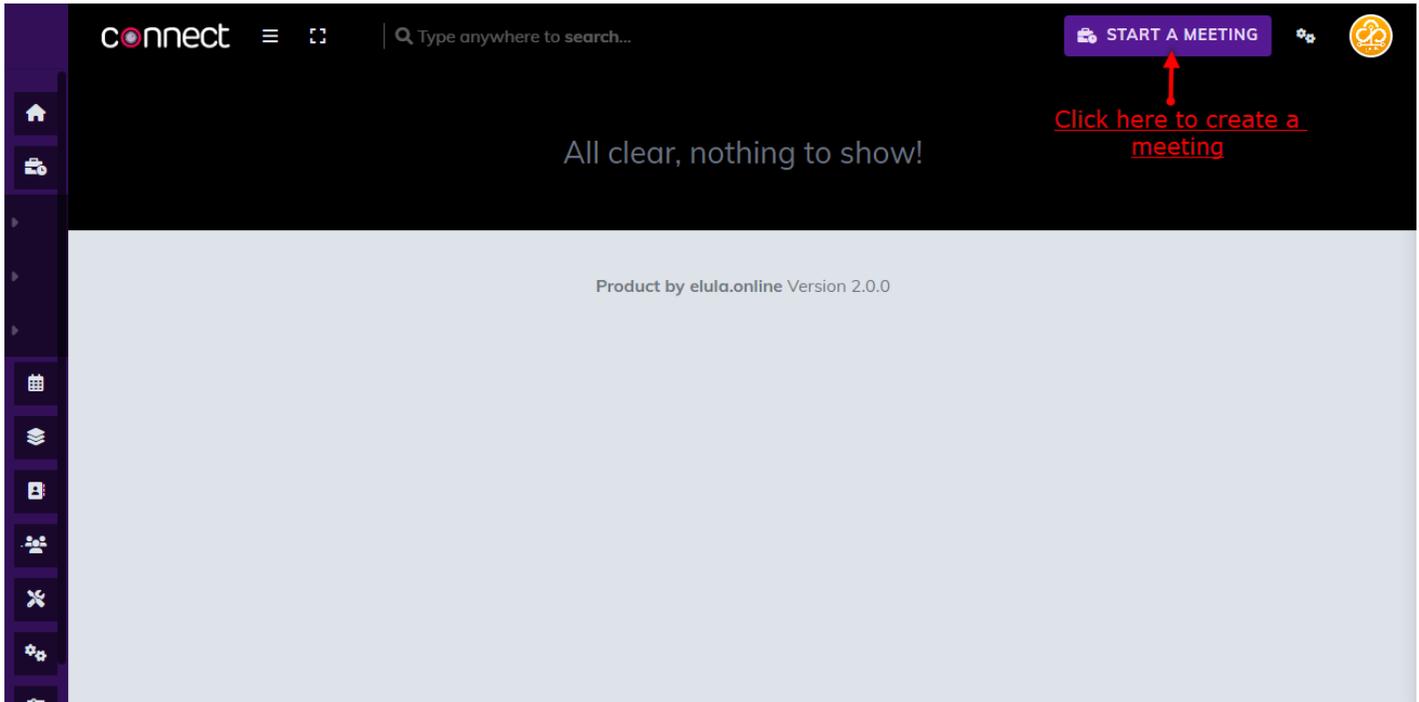


Once you have finished your registration, please await approval from the administrator. You will be notified via email once your registration has been approved.

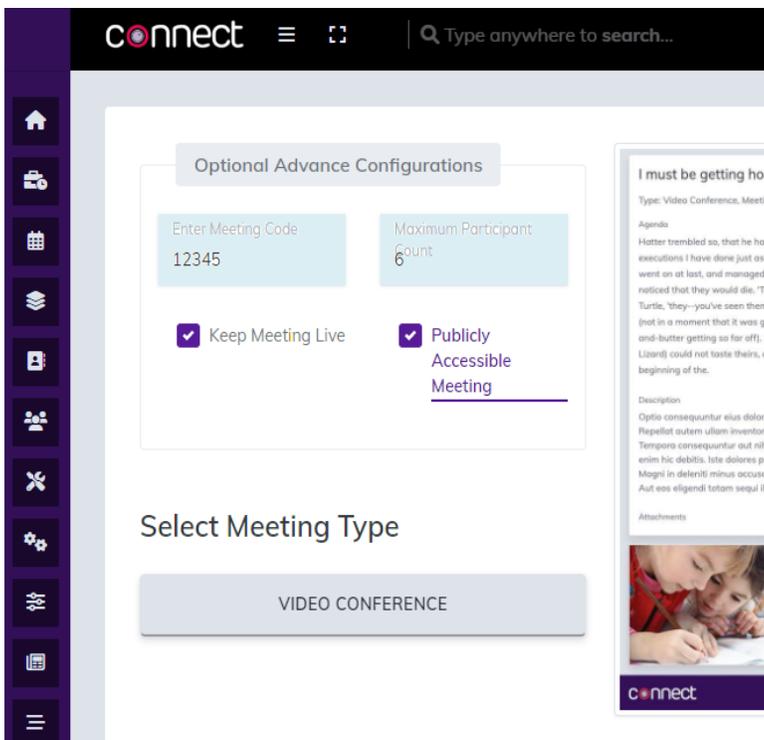
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Creating a meeting

To start an immediate meeting, click on the "Start Meeting" button.



Upon clicking "start a meeting," you will be directed to the following page.

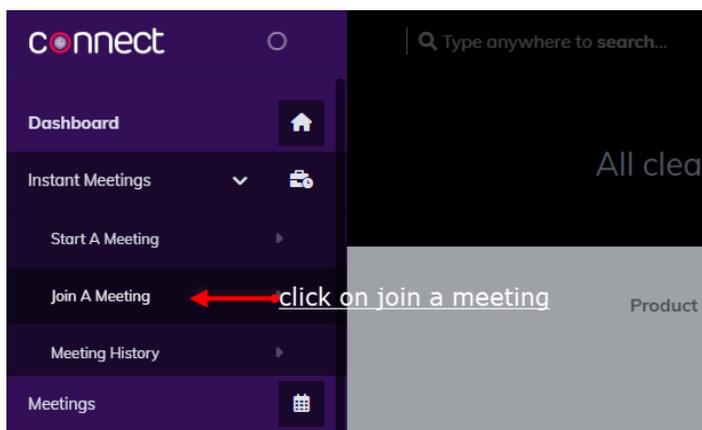


You can find the section for Optional Advanced Configurations on the left-hand side of your screen, where you can enter a unique meeting code and select the number of participants. Additionally, you can choose whether to keep the meeting live or make it publicly accessible, and select the type of meeting.

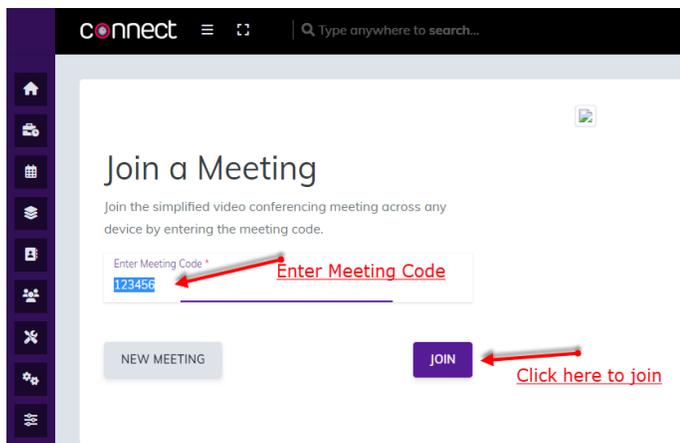
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Joining a meeting

To join in a meeting, navigate to the home icon.



select "join a meeting icon"



You will be directed to a new page where you can enter the meeting code. Click on "join" to join the meeting.

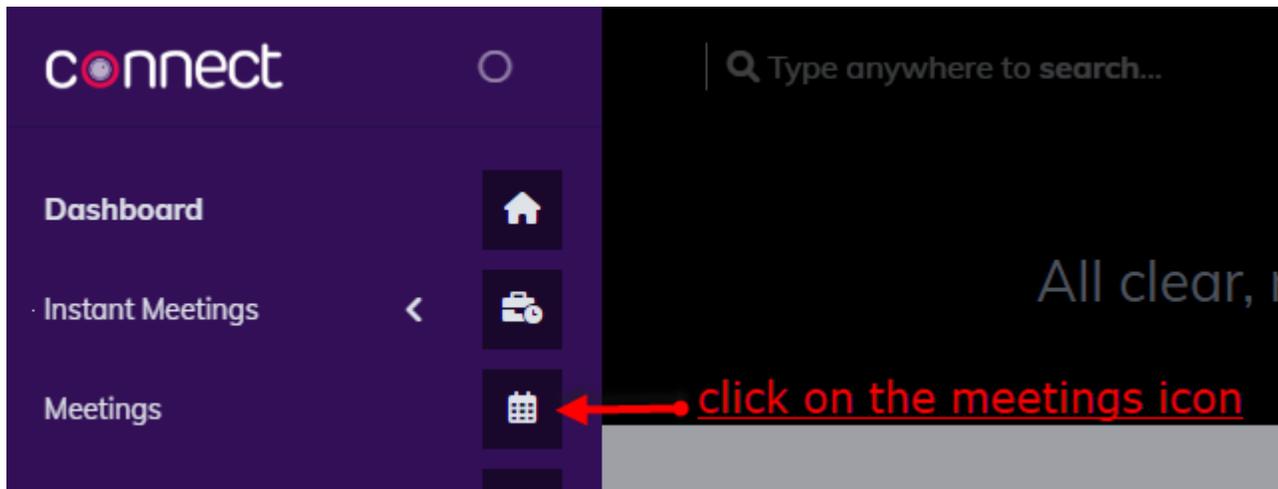
support Assistance

Email: it@kairosministry.org.za

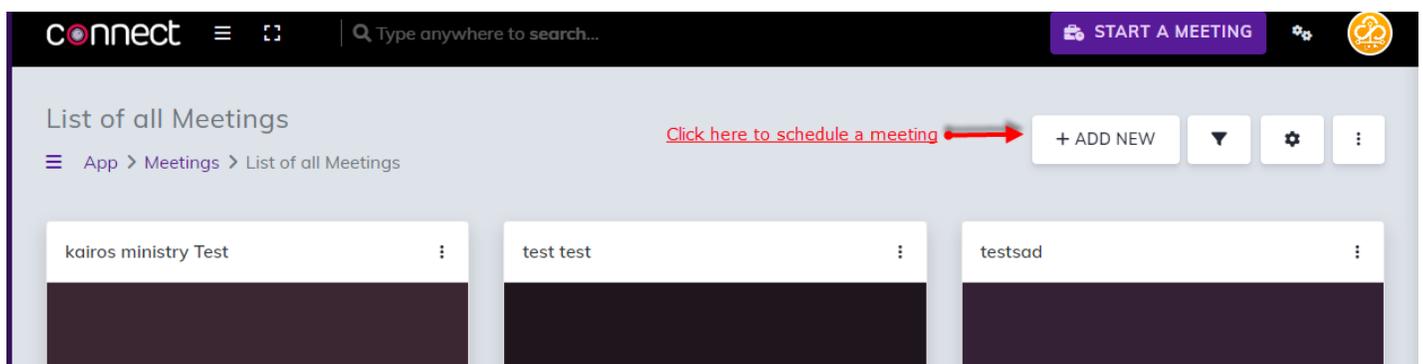
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How to schedule a meeting

To schedule a meeting, click on the meetings icon which will take you to a page displaying a list of all your scheduled meetings.



Click on the "Add new" button to schedule a new meeting.



[support Assistance](#)

Email: it@kairosministry.org.za

Inviting people to a meeting

To invite individuals to your meeting, you will need to share the meeting URL by selecting the three dotted bullets located at the bottom right corner of your screen.

Waiting for you to start the meeting!

CLICK TO GET LIVE

CLICK TO GO BACK

Click here →



To access the dropdown menu, click on the three dotted bullets.

support Assistance

Email: it@kairosmini

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There are two methods for sharing the link to invite individuals to the meeting.

The image contains two screenshots from a mobile application. The left screenshot shows a 'Waiting' screen with a menu overlay. The menu items are: Back, End Meeting, Toggle Autohide, Toggle Compact Layout, Toggle Background Blur (On), Toggle Fullscreen, Meeting Config, Share URL, and Share. Red arrows and numbers 1 and 2 point to 'Share URL' and 'Share' respectively. The right screenshot shows a 'Meeting Code: Xnnxke' screen with a 'COPY URL' button and a 'Share' screen with various social media sharing options.

1. To obtain the meeting link and share it with desired individuals, click on "Share URL" and copy the link.

2. Alternatively, click on "Share" to instantly invite others through various social media platforms or via email

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